Getting Started

Getting Started

RA Tool should be released in next few weeks

- One LA contact will be set up and sent link
- Contact can set up other users within LA
- May be period to allow users to "play" with system
- 2 levels of access
    - Interrogator (read only)
    - Risk assessor (read / write)
- Helpful if LAs can decide what they need initially and apply at same time
- Future users can be added after as needed

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Loading data

Opportunity to load "bulk" data to get started

- DWQR will load basic supply registration details from 2018 return
- Sources, Tanks, Properties data can be loaded using 3 separate spreadsheets
- One line for each asset
- Must be in correct format, but can leave blanks
- Process is not compulsory!
- Once only opportunity

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User Account Management

DWQR Risk Assessment Training

2018

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Overview

- Users need own account to access system (username / password)

- Accounts managed by DWQR

- No limit on number of accounts

- Process for users to reset own password

Account Types

- (LA) Risk Assessor – read and edit

- (LA) Interrogator – read only

- (DWQR) Admin

- (DWQR) Super Admin – can edit lists etc

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How do I set up an account?

How do I set up an account?

Problems?

Please try to email us in first instance

- Plan ahead – what are you going to need?
- Email regulator@dwqr.scot
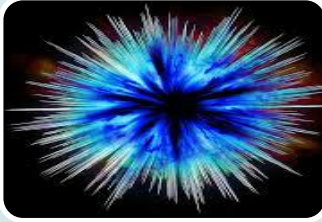- We'll try to respond within a few days

Desperate?

- Telephone 0131 244 0190
- We'll try to assist, but we don't have a call centre!

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Ongoing Support

- System fairly intuitive – no large manual required!

- Slides from training days plus notes will be published on DWQR website as guidance / manual for key operations

- If stuck email DWQR regulator@dwqr.scot and we will try to assist (put RA tool in header)

- Individual council visits possible, other work permitting

- Subgroup have set up RIAMS forum for Scottish LAs

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DWQR Expectations

New RA tool will start to be used

- Phased, not Big Bang
- Detailed implementation up to LA
- Expect every LAs to have some RAs on system by year end

Registration

- Should aim to have all Regulated supplies registered by end year
- All details (esp. property element) to be refined over time
- LA decision whether to register Exempt supplies

Drinking Water Safety Plans

- DWQR hopes they will be used to drive improvements
- Not compulsory - up to LA / individual situation

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The future….

Progress will be reviewed by DWQR / PWS subgroup

- Feedback via DWQR / Subgroup or Forum
- Probable Seminar in Spring
- May be option to tweak system once bedded in